# **Privacy Policy**

# 1. An overview of data protection

#### General information

The following privacy policy and notes provide an overview of what happens to your personal information when you visit our website Amblank Jung. Personal data is all data that personally identifies you. Detailed information on the subject of data protection can be found in our privacy policy listed under this text.

#### Data recording on our website

Who is the responsible party for the recording of data on this website (i.e. the "controller")?

The data processing on this website is carried out by the Amblank Jung GmbH. Its contact details can be found in the imprint of this website.

#### How do we record your data?

Your data is collected in accordance with Articles 13 and 14 GDPR on the one hand, that you tell us. This may be e.g. to trade data that you enter in a contact form.

Our IT systems automatically record other data when you visit our website. This data comprises primarily technical information (e.g. web browser, operating system or time the site was accessed). This information is recorded automatically when you access our website.

#### What are the purposes we use your data for?

Part of the data is collected to ensure a flawless provision of the website. Other data can be used to analyze your user behavior. This you can gem. Article 21 GDPR contradict, insofar as rights (such as retention requirements) are not affected.

#### What rights do you have as far as your information is concerned?

You have the right at any time under Article 15 GDPR to obtain information about the origin, recipient and purpose of your personal data stored. You also have a right to request the correction, blocking or deletion of this data. You can contact us at any time at the address given in the imprint, as well as for further questions about data protection turn.

We store your data in order to make your interaction with Amblank Jung more efficient, practical and relevant. You can request, check, correct, update or delete your CV or profile at any time by contacting us via the usual contact channels. If you believe someone else has provided us with your contact information, please contact us.

If you delete your personal information, we will keep logs and non-personal information about your activities. We will also keep an archive copy of your non-personal information for business reviews and records that are not accessible to you or any third party on the Internet. If your personal information was previously accessed by third parties through Amblank Jung, we will not be able to delete that information from their systems.

Furthermore, you have a right of appeal to the competent supervisory authority. Moreover, under certain circumstances, you have the right to demand the restriction of the processing of your personal data. For details, please consult the Data Protection Declaration under section "Right to Restriction of Data Processing."

#### Analysis tools and tools provided by third parties

There is a possibility that your browsing patterns will be statistically analysed when your visit our website. Such analyses are performed primarily with cookies and with what we refer to as analysis programmes. As a rule, the analyses of your browsing patterns are conducted anonymously; i.e. the browsing patterns cannot be traced back to you. You have the option to object to such analyses or you can prevent their performance by not using certain tools. For detailed information about this, please consult our Data Protection Declaration below.

You do have the option to object to such analyses. We will brief you on the objection options in this Data Protection Declaration.

# 2. General information and mandatory information Data protection

At Amblank and Jung we take the protection of your personal data very seriously. We treat your personal data confidentially and in accordance with the statutory data protection regulations and this privacy policy. Whenever you use this website, a variety of personal information will be collected. Personal data comprises data that can be used to personally identify you. This Data Protection Declaration explains which data we collect as well as the purposes we use this data for. It also explains how, and for which purpose the information is collected.

We herewith advise you that the transmission of data via the Internet (i.e. through e-mail communications) may be prone to security gaps. It is not possible to completely protect data against third party access.

# Information about the responsible party (referred to as the "controller" in the GDPR)

The data processing controller on this website is:

AMBLANK JUNG GmbH Neuer Wall 34 20354 Hamburg Deutschland

Telephone: +49 (0) 40 688 75 84 - 0

Email: info@amblank-jung.de

The controller is the natural person or legal entity that single-handedly or jointly with others makes decisions as to the purposes of and resources for the processing of personal data (e.g. names, e-mail addresses, etc.).

#### Revocation of your consent to the processing of data

A wide range of data processing transactions are possible only subject to your express consent. You can also revoke at any time any consent you have already given us. To do so, all you are required to do is sent us an informal notification via e-mail. This shall be without prejudice to the lawfulness of any data collection that occurred prior to your revocation.

# Right to object to the collection of data in special cases; right to object to direct advertising (Art. 21 GDPR)

In the event that data are processed on the basis of Art. 6 Sect. 1 lit. e or f GDPR, you have the right to at any time object to the processing of your personal data based on grounds arising from your unique situation. This also applies to any profiling based on these provisions. To determine the legal basis, on which any processing of data is based, please consult this Data Protection Declaration. If you log an objection, we will no longer process your affected personal data, unless we are in a position to present compelling protection worthy grounds for the processing of your data, that outweigh your interests, rights and freedoms or if the purpose of the processing is the claiming, exercising or defence of legal entitlements (objection pursuant to Art. 21 Sect. 1 GDPR).

If your personal data is being processed in order to engage in direct advertising, you have the right to at any time object to the processing of your affected personal data for the purposes of such advertising. This also applies to profiling to the extent that it is affiliated with such direct advertising. If you object, your personal data will subsequently no longer be used for direct advertising purposes (objection pursuant to Art. 21 Sect. 2 GDPR).

#### Right to log a complaint with the competent supervisory agency

In the event of violations of the GDPR, data subjects are entitled to log a complaint with a supervisory agency, in particular in the member state where they usually maintain their domicile, place of work or at the place where the alleged violation occurred. The right to log a complaint is in effect regardless of any other administrative or court proceedings available as legal recourses.

#### Right to data portability

You have the right to demand that we hand over any data we automatically process on the basis of your consent or in order to fulfil a contract be handed over to you or a third party in a commonly used, machine readable format. If you should demand the direct transfer of the data to another controller, this will be done only if it is technically feasible.

#### SSL and/or TLS encryption

For security reasons and to protect the transmission of confidential content, such as purchase orders or inquiries you submit to us as the website operator, this website uses either an SSL or a TLS encryption programme. You can recognise an encrypted connection by checking whether the address line of the browser switches from "http://" to "https://" and also by the appearance of the lock icon in the browser line.

If the SSL or TLS encryption is activated, data you transmit to us cannot be read by third parties.

#### Information about, blockage, rectification and eradication of data

You have the right under the applicable statutory provisions at any time gem. Articles 15, 16, and 17 GDPR for free information about your stored personal data, their origin and recipient and the purpose of the data processing and, if

necessary, a right to correct, block or delete this data. For further information on personal data you can contact us at any time at the address given in the imprint.

In connection with the application and collection of your data and the setting of your profile, we also store your respective IP address and the date and time at the time of registration or setting of the profile. The legal basis for the storage and use of your personal data in connection with your application is Art. 6 para. 1 lit. b GDPR.

We store your personal data for as long as necessary to provide the contractually agreed service. Your personal data will be available for the duration of the contract and will be stored by us for this period. The personal data will be deleted if you do so in relation to individual data or if you ask us to do so or if the contract ends, so if you or we terminate the contract, more details can be found in our contract terms by signature.

In addition, we use profile information from you to optimize the job search and job recommendations for you using our business model. For this purpose, we use in the business model certain information from your profile, which is not personally identifiable in combination with each other, and a pseudonymised user ID. With this alone, no reference can be made to your person from the business model, such is only possible from the outside by pseudonymizing your assigned user ID and then following comparison with the pseudonymized user ID in the system.

Insofar as we optimize the job search and the job recommendations for you with the business model, this takes place in the context of your contract on the legal basis of Art. 6 para. 1 lit. b GDPR. Insofar as we use the data to improve our business model and thus also services in general, this is done on the basis of a legitimate interest according to Art. 6 para. 1 lit. f GDPR. By deleting your profile, your data will be completely anonymized, as the pseudonymised user ID stored in it will no longer make any reference to your profile.

Our legitimate interest in pursuing our business interests is to improve our services. An opposing interest is not recognizable, since during the contract period the data are already necessary for the contractual achievement and after the end of the contract an identification is no longer possible. Only for the detection and further traceability for the public authorities and, if necessary, for the proof to the client, the data are held.

#### Right to demand processing restrictions

You have the right according to Article 18 of the GDPR to demand the restriction of the processing of your personal data. You can do this at any time under the

Imprint specified address to contact us. The right to restrict processing exists in the following cases:

- In the event that you should dispute the correctness of your data archived by us, we will usually need some time to verify this claim. During the time that this investigation is ongoing, you have the right to demand that we restrict the processing of your personal data.
- If the processing of your personal data was/is conducted in an unlawful manner, you have the option to demand the restriction of the processing of your data in lieu of demanding the eradication of this data.
- If we do not need your personal data any longer and you need it to exercise, defend or claim legal entitlements, you have the right to demand the restriction of the processing of your personal data instead of its eradication.
- If you have raised an objection pursuant to Art. 21 Sect. 1 GDPR, your rights and our rights will have to be weighed against each other. As long as it has not been determined whose interests prevail, you have the right to demand a restriction of the processing of your personal data.

If you have restricted the processing of your personal data, these data – with the exception of their archiving – may be processed only subject to your consent or to claim, exercise or defend legal entitlements or to protect the rights of other natural persons or legal entities or for important public interest reasons cited by the European Union or a member state of the EU.

#### Rejection of unsolicited e-mails

We herewith object to the use of contact information published in conjunction with the mandatory information to be provided in section "Information Required by Law" to send us promotional and information material that we have not expressly requested. The operators of this website and its pages reserve the express right to take legal action in the event of the unsolicited sending of promotional information, for instance via SPAM messages.

### 3. Data protection officer

#### Designation of a data protection officer as mandated by law

We have appointed a data protection officer for our company.

Extrinsus Sven Umlandt

Telefon: +49 151 25 99 8888

E-Mail: info@extrinsus.com

### 4. Recording of data on our website

#### Cookies

In some instances, our website and its pages use so-called cookies. Cookies do not cause any damage to your computer and do not contain viruses. The purpose of cookies is to make our website more user friendly, effective and more secure. Cookies are small text files that are placed on your computer and stored by your browser.

Most of the cookies we use are so-called "session cookies." They are automatically deleted after your leave our site. Other cookies will remain archived on your device until you delete them. These cookies enable us to recognise your browser the next time you visit our website.

You can adjust the settings of your browser to make sure that you are notified every time cookies are placed and to enable you to accept cookies only in specific cases or to exclude the acceptance of cookies for specific situations or in general and to activate the automatic deletion of cookies when you close your browser. If you deactivate cookies, the functions of this website may be limited.

Cookies that are required for the performance of the electronic communications transaction or to provide certain functions you want to use (e.g. the shopping cart function), are stored on the basis of Art. 6 Sect. 1 lit. f GDPR. The website operator has a legitimate interest in storing cookies to ensure the technically error free and optimised provision of the operator's services. If other cookies (e.g. cookies for the analysis of your browsing patterns) should be stored, they are addressed separately in this Data Protection Declaration.

## Server log files

The provider of this website and its pages automatically collects and stores information in so-called server log files, which your browser communicates to us automatically. The information comprises:

- The type and version of browser used
- The used operating system
- Referrer URL
- The hostname of the accessing computer
- The time of the server inquiry
- The IP address

This data is not merged with other data sources.

This data is recorded on the basis of Art. 6 Sect. 1 lit. f GDPR. The operator of the website has a legitimate interest in the technically error free depiction and the optimization of the operator's website. In order to achieve this, server log files must be recorded.

#### Contact form

If you submit inquiries to us via our contact form, the information provided in the contact form as well as any contact information provided therein will be stored by us in order to handle your inquiry and in the event that we have further questions. We will not share this information without your consent.

Hence, the processing of the data entered into the contact form occurs exclusively based on your consent (Art. 6 Sect. 1 lit. a GDPR). You have the right to revoke at any time any consent you have already given us. To do so, all you are required to do is sent us an informal notification via e-mail. This shall be without prejudice to the lawfulness of any data collection that occurred prior to your revocation.

The information you have entered into the contact form shall remain with us until you ask us to eradicate the data, revoke your consent to the archiving of data or if the purpose for which the information is being archived no longer exists (e.g. after we have concluded our response to your inquiry). This shall be without prejudice to any mandatory legal provisions – in particular retention periods.

#### Processing of data (customer and contract data)

We collect, process and use personal data only to the extent necessary for the establishment, content organization or change of the legal relationship (data inventory). These actions are taken on the basis of Art. 6 Sect. 1 lit. b GDPR, which permits the processing of data for the fulfilment of a contract or pre-contractual actions. We collect, process and use personal data concerning the use of our website (usage data) only to the extent that this is necessary to make it possible for users to utilize the services and to bill for them.

The collected customer data shall be eradicated upon completion of the order or the termination of the business relationship. This shall be without prejudice to any statutory retention mandates.

### 5. Social media

#### Facebook plug-ins (Like & Share button)

We have integrated plug-ins of the social network Facebook, provided by Facebook Inc., 1 Hacker Way, Menlo Park, California 94025, USA, on our website. You will be able to recognise Facebook plug-ins by the Facebook logo or the "Like" button on our website. An overview of the Facebook plug-ins is available under the following link: <a href="https://developers.facebook.com/docs/plugins/">https://developers.facebook.com/docs/plugins/</a>. Whenever you visit our website and its pages, the plug-in will establish a direct connection between your browser and the Facebook server. As a result, Facebook will receive the information that you have visited our website with your plug-in. However, if you click the Facebook "Like" button while you are logged into your Facebook account, you can link the content of our website and its pages with your Facebook profile. As a result, Facebook will be able to allocate the visit to our website and its pages to your Facebook user account. We have to point out, that we as the provider of the website do not have any knowledge of the transferred data and its use by Facebook. For more detailed information, please consult the Data Privacy Declaration of Facebook

at: https://www.facebook.com/privacy/explanation.

If you do not want Facebook to be able to allocate your visit to our website and its pages to your Facebook user account, please log out of your Facebook account while you are on our website.

The use of the Facebook plug-in is based on Art. 6 Sect. 1 lit. f GDPR. The operator of the website has a legitimate interest in being as visible as possible on social media.

# 6. Plug-ins and Tools

### Google Web Fonts

To ensure that fonts used on this website are uniform, this website uses so-called Web Fonts provided by Google. When you access a page on our website, your browser will load the required web fonts into your browser cache to correctly display text and fonts.

To do this, the browser you use will have to establish a connection with Google's servers. As a result, Google will learn that your IP address was used to access our website. The use of Google Web Fonts is based on our interest in presenting our online content in a uniform and appealing way. According to Art. 6 Sect. 1 lit. f GDPR, this is a legitimate interest.

If your browser should not support Web Fonts, a standard font installed on your computer will be used.

For more information on Google Web Fonts, please follow this link: <a href="https://developers.google.com/fonts/faq">https://developers.google.com/fonts/faq</a> and consult Google's Data Privacy Declaration under: <a href="https://policies.google.com/privacy?hl=en">https://policies.google.com/privacy?hl=en</a>.

#### Google Maps

Via an API, this website uses the mapping service Google Maps. The provider is Google Inc., 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA.

To enable the use of the Google Maps features, your IP address must be stored. As a rule, this information is transferred to one of Google's servers in the United States, where it is archived. The operator of this website has no control over the data transfer.

We use Google Maps to present our online content in an appealing manner and to make the locations disclosed on our website easy to find. This constitutes a legitimate interest as defined in Art. 6 Sect. 1 lit. f GDPR.

For more information on the handling of user data, please review Google's Data Privacy Declaration under: <a href="https://policies.google.com/privacy?hl=en">https://policies.google.com/privacy?hl=en</a>.